

SC-VS003/2026

Date: March 31, 2026

- Subject:** Invitation to the Annual General Meeting of Shareholders for the year 2026
- To:** The Shareholders of Viserve Enterprise Public Company Limited
- Attachments:**
1. Copy of the Minutes of the Extraordinary General Meeting of Shareholders No. 1/2025
  2. Annual Report for the year 2025 ended December 31, 2025 (in QR Code format)
  3. Profiles of directors retiring by rotation and nominated for re-election as directors for another term
  4. Documents and evidence of shareholding or proxy documents required for verification prior to attending the meeting
  5. Registration form for attending the Extraordinary General Meeting via electronic media (E-AGM)
  6. Guidelines for attending the Annual General Meeting of Shareholders for the year 2026 via electronic media (E-AGM)
  7. Relevant Articles of Association of the Company concerning shareholders' meetings
  8. Proxy Forms A, B, and C
  9. Information on Independent Directors for proxy appointments
  10. Flowchart of the E-AGM participation process
  11. Operating Manual for the Electronic Shareholders' Meeting (E-AGM) Platform
  12. Capital Increased Report Form (F53-4)
  13. Information Memorandum regarding the Issuance and Offering of Newly Issued Ordinary Shares to Existing Shareholders in Proportion to their Shareholding (Right Offering)

The Board of Directors of Viserve Enterprise Public Company Limited (the “**Company**”) has resolved to convene the Annual General Meeting of Shareholders for the year 2026 on Monday, April 27, 2026, at 10:30 a.m., to be held exclusively via electronic media (E-AGM) only in accordance with the Emergency Decree on Electronic Meetings B.E. 2563 (2020). The agenda of the meeting is as follows:

**Agenda Item 1: Consider and certify the minutes of the Extraordinary General Meeting of Shareholders  
No. 1/2025**

Facts and Rationale : The Company convened the Extraordinary General Meeting of Shareholders No. 1/2025 on Tuesday, September 30, 2025, at which the shareholders passed resolutions on various matters as required by law. The minutes of such meeting are required to be proposed to the Annual General Meeting of Shareholders for the year 2026 for consideration and approval.

Opinion of the Board of Directors : The minutes of the Extraordinary General Meeting of Shareholders No. 1/2025 have been accurately and completely recorded. Therefore, the Board deems it appropriate to propose to the Annual General Meeting of Shareholders for the year 2026 to consider and approve the minutes of the Extraordinary General Meeting of Shareholders No. 1/2025, which was held on Tuesday, September 30, 2025, as detailed in **Enclosure No. 1**.

Voting Requirement : This agenda item must be approved by a majority vote of the shareholders present at the meeting and casting their votes.

**Agenda Item 2: Consider and approve the consolidated financial statements of the Company for the  
fiscal year ended 31 December 2025**

Facts and Rationale : In compliance with the Public Limited Companies Act B.E. 2535 (1992) (as amended), the Company has prepared its financial statements for the year ended December 31, 2025. Such financial statements have been audited and certified by the Company's auditor from Karin Audit Co., Ltd., and have been approved by the Audit Committee. Details are provided in the Company's Annual Report 2025, which has been delivered to shareholders together with the notice of this meeting in QR Code format (Enclosure No. 2) and published on the Company's website. A summary of key information is as follows.

Opinion of the Board of Directors : The Board of Directors has considered and deems it appropriate to propose to the Annual General Meeting of Shareholders for the year 2026 to consider the auditor's report and approve the Company's statement of financial position and statement of profit or loss for the year ended December 31, 2025, which have been audited and certified by the auditor and approved by the Audit Committee, as proposed.

Voting Requirement : This agenda item requires approval by a majority vote of the shareholders present at the meeting and entitled to vote.

**Agenda Item 3: Consider and approve the omission of the allocation of net profit as legal reserve and the omission of dividend payment for the operating results of the year 2025**

Facts and Rationale : In accordance with the Public Limited Companies Act B.E. 2535 (1992) (as amended), Section 116, and Article 46 of the Company's Articles of Association, the Company is required to allocate not less than 5% of its annual net profit, after deducting accumulated losses brought forward (if any), to a legal reserve until such reserve reaches at least 10% of the registered capital. In addition, Section 115 stipulates that dividends may not be paid from other than profits, and no dividend shall be paid if the Company still has accumulated losses.

The Company has a dividend policy to pay not less than 40% of net profit based on the separate financial statements, after corporate income tax, legal reserves, and obligations under loan agreements (subject to additional conditions).

Based on the Company's operating results as shown in the separate financial statements for the year ended December 31, 2025, the Company reported a net loss of THB 20,948,128.00 and accumulated losses of THB 180,544,482.00. Therefore, the Company is unable to allocate profit to the legal reserve or pay dividends.

Opinion of the Board of Directors : The Board has considered and deems it appropriate to propose to the Annual General Meeting of Shareholders for the year 2026 to approve the omission of the allocation of profit to the legal reserve and the omission of dividend payment for the year 2025 due to the Company's net loss, as proposed.

Voting Requirement : This agenda item requires approval by a majority vote of the shareholders present at the meeting and entitled to vote.

**Agenda Item 4: Consider and approve the appointment of directors to replace those retiring by rotation**

Facts and Rationale :

In accordance with the Public Limited Companies Act B.E. 2535 (1992) (as amended), Section 71, and Article 19 of the Company’s Articles of Association, at every Annual General Meeting of Shareholders, at least one-third (1/3) of the directors must retire by rotation. If the number of directors cannot be divided into three equal parts, the number closest to one-third shall retire. Therefore, it is necessary to elect directors to replace those retiring by rotation.

At the Annual General Meeting of Shareholders for the year 2026, three (3) directors will retire by rotation as follows:

No.	Name List	Title	Tenure	Attendance
1	Mr. Siriroj Rojvoraporn	Chairman of the Audit Committee / Independent Director	2 years 11 months	4/11
2	Ms. Chayanee Sangthongwiset	Director	2 years 4 months	11/11
3	Mr. Jirapong Sukkasem	Director	2 years 4 months	2/11

The Board of Directors (excluding directors with conflicts of interest and including independent Audit Committee members who can express opinions independently) has carefully considered the qualifications of the above directors, including their education, skills, experience relevant to the Company’s business, professional diversity, and past performance as directors. The Board has resolved to propose that the three (3) directors be re-elected as directors of the Company for another term.

Opinion of the Board of Directors :

The Board of Directors, excluding interested directors, has duly considered and deems it appropriate to propose to the Annual General Meeting of Shareholders for the year 2026 to re-elect the three (3) directors who are due to retire by rotation to continue serving as directors for another term, as

detailed in **Enclosure No. 3**, which has been delivered to shareholders together with the notice of this meeting and published on the Company's website.

Voting Requirement : This agenda item requires approval by a majority vote of the shareholders present at the meeting and entitled to vote.

**Agenda Item 5: Consider and approve the determination of directors' remuneration for the year 2026**

Facts and Rationale : In accordance with the Public Limited Companies Act B.E. 2535 (1992) (as amended), Section 90, and Article 17 of the Company's Articles of Association, directors are entitled to remuneration from the Company in the form of salary, meeting allowance, per diem, bonus, or other benefits as specified in the Articles of Association or as approved by the shareholders' meeting.

For the year 2026, the Board of Directors has considered the directors' remuneration by taking into account their responsibilities and duties, and by benchmarking against remuneration of directors of other companies listed on the Stock Exchange of Thailand. The proposed directors' remuneration for the year 2026 is as follows:

Unit: Baht

Directors' Remuneration	year 2025	year 2026
1. Board of Directors' Meeting Allowance	(per meeting)	(per meeting)
1.1 Chairman of the Board	3,000	7,000
1.2 Director	3,000	5,000
2. Audit Committee Meeting Allowance	(per meeting)	(per meeting)
2.1 Chairman of the Audit Committee	6,000	8,000
2.2 Audit Committee Member	6,000	8,000
3. Other Benefits	-	-

In addition to the above monetary remuneration, the Company does not provide any other benefits to directors or sub-committees.

Opinion of the Board of Directors : The Board has considered and deems it appropriate to propose to the Annual General Meeting of Shareholders for the year 2026 to approve the directors' remuneration for the year 2026 as proposed.

Voting Requirement : This agenda item requires approval by a vote of not less than two-thirds (2/3) of the shareholders present at the meeting and entitled to vote.

**Agenda Item 6: Consider and approve the appointment of the auditors and the determination of the audit fee for the year 2026**

Facts and Rationale : In accordance with the Public Limited Companies Act B.E. 2535 (1992) (as amended), Section 120, and Article 39(5) of the Company's Articles of Association, the Annual General Meeting of Shareholders is required to appoint the auditor and determine the audit fee for the Company each year. In addition, pursuant to the Capital Market Supervisory Board Notification No. TorJor. 44/2556 regarding rules, conditions, and procedures for disclosure of financial status and operating results (as amended), the Company is required to rotate its auditors if the same auditor has performed duties for seven (7) accounting periods, whether consecutively or not. The same auditor may be reappointed after at least five (5) consecutive accounting periods have passed. Such rotation does not require a change of audit firm; the Company may appoint another auditor within the same audit firm.

The Board has considered and deems it appropriate to propose the appointment of auditors from Karin Audit Co., Ltd. as the Company's auditors and its subsidiaries (which use the same audit firm) for the year 2026, for a period of one year, as follows:

1. Ms. Kannikar Wiphanurat, CPA No. 7305; and/or
2. Mr. Pot Aswasantichai, CPA No. 4891; and/or
3. Mr. Wichian Prungpanich, CPA No. 5851; and/or
4. Ms. Kanjanwarat Saksribovor, CPA No. 13273; and/or
5. Ms. Bongkotrat Sruamsiri, CPA No. 13512

In the event that any of the above auditors is unable to perform their duties, Karin Audit Co., Ltd. shall provide another certified public accountant from the firm to perform the audit and express an opinion on the Company's financial statements. The proposed auditors have no relationship or conflict of interest

with the Company, its subsidiaries, management, major shareholders, or related persons that would impair their independence.

The proposed audit fee for the year 2026 for the Company and its subsidiaries is THB 1,330,000 (excluding other related service fees), which is a decrease of THB 236,000 from the previous year.

Comparison of Audit Fees

Audit Fee	2026 proposed	2025
1. Audit Fee	1,330,000.000	1,566,000.00
2. Non-Audit Fee	-	-

Opinion of the Audit Committee :

The Audit Committee has reviewed the qualifications of the auditors, considering their independence and audit fees, and recommends the appointment of the above-named auditors from Karin Audit Co., Ltd. as the Company's auditors for the year 2026. Any one of the auditors shall be authorized to audit and express an opinion on the Company's financial statements. If any auditor is unable to perform duties, the firm will assign another qualified CPA. The auditors provide no other services to the Company and have no relationships or conflicts of interest that would affect their independence. The proposed audit fee is THB 1,330,000.

Opinion of the Board of Directors :

The Board has considered the auditors' qualifications, independence, and audit fees, and concurs with the Audit Committee's recommendation to appoint the above auditors from Karin Audit Co., Ltd. as the Company's auditors for the year 2026, with any one of them authorized to perform the audit and express an opinion on the financial statements. If any auditor is unable to perform duties, the firm will assign another qualified CPA. The proposed audit fee is THB 1,330,000.

Voting Requirement :

This agenda item requires approval by a majority vote of the shareholders present at the meeting and entitled to vote.

**Agenda Item 7: Consider and approve the increase of the Company's registered capital and the amendment to Clause 4 of the Company's Memorandum of Association to be in line with the increase of the Company's registered capital**

Facts and Rationale :

As the Company intends to issue and offer newly issued ordinary shares by way of a rights offering to its existing shareholders in proportion to their shareholding, for the purpose of repaying certain debts of the business, providing working capital, and enhancing the Company's financial liquidity (details as set out in Enclosure 10), at the amount not exceeding 250,000,000 shares, with a par value of 0.50 Baht per share, the Company is therefore required to increase the registered capital of the Company at the amount of 125,000,000 Baht from the existing registered capital of 125,000,000 Baht to the new registered capital of 250,000,000 Baht by issuing newly issued ordinary shares at the amount not exceeding 250,000,000 shares, with a par value of 0.50 Baht per share in order to accommodate the allocation of newly issued ordinary shares to offer to the existing shareholders in proportion to their shareholding (Right Offering) at the amount not exceeding 250,000,000 shares with a par value of 0.50 Baht per share. In order to reflect the above increase in the Company's registered share capital, the Company is required to amend Clause 4 under the Company's Memorandum of Association to accordance with the increase of registered capital as follows:

“Clause 4.	Registered Capital	250,000,000 Baht	(Two hundred and fifty million
	Divided into	500,000,000 Shares	(Five hundred million shares)
	Share value	0.50 Baht	(Fifty satang)
	Categorized into:		
	Ordinary share	500,000,000 Shares	(Five hundred million shares)
	Preferred share:	- Share	(-)”

In this regards, the Board of Directors' meeting resolved to propose to the Annual General Meeting of Shareholders for the year 2026 to consider and approve the authorization to the Board of Directors and/or the authorized directors and/or Chief Executive Officer and/or Chief Operating Officer or any person assigned by the Board of Directors or the authorized directors or Chief Executive Officer or Chief Operating Officer to determine the conditions and details of the relevant procedures regarding such increase of registered capital;

as well as correcting words or text in the minutes of the shareholders' meeting, Memorandum of Association, and/or any applications, and/or any proceeding to comply with the Registrar's instruction in filing for registration of increase in registered capital and amendment of the Memorandum of Association of the Company to the Department of Business Development, Ministry of Commerce. This includes the listing of the newly issued ordinary shares on the Stock Exchange of Thailand and the submission of relevant documents and evidence to the Securities and Exchange Commission, the Stock Exchange of Thailand, the Ministry of Commerce, or other relevant authorities.

The details regarding the increase of registered capital of the Company are provided in the Capital Increase Report Form (F53-4) (**Attachment 12**).

Opinion of the Board of Directors:

The Board of Directors has considered and resolved to propose to the Annual General Meeting of Shareholders for the year 2026 to consider and approve the increase of registered capital of the Company at the amount of 125,000,000 Baht from the existing registered capital of 125,000,000 Baht to the new registered capital of 250,000,000 Baht by issuing newly issued ordinary shares at the amount not exceeding 250,000,000 shares, with a par value of 0.50 Baht per share in order to accommodate the allocation of newly issued ordinary shares to offer to the existing shareholders in proportion to their shareholding (Right Offering) at the amount not exceeding 250,000,000 shares with a par value of 0.50 Baht per share and consider and approve the amendment of Clause 4 under the Company's Memorandum of Association to accordance with the increase of registered capital, including the relevant authorization, in all respects as proposed.

Voting Requirement :

This agenda item requires approval by a vote of not less than three-fourths (3/4) of the total votes of the shareholders present at the meeting and entitled to vote.

**Agenda Item 8: Consider and approve the allocation of the Company's newly issued ordinary shares to accommodate the offering to the existing shareholders in proportion to their shareholding (Rights Offering)**

Facts and Rationale :

As the Company requires additional funding to be used as working capital, to enhance its financial liquidity, and to repay outstanding trade payables, the Company therefore proposes that the Annual General Meeting of Shareholders for the year 2026 consider and approve the allocation of newly issued ordinary

shares at the amount not exceeding 250,000,000 shares, with a par value of 0.50 Baht per share, whether once or several times, to offer to the existing shareholders in proportion to their shareholding (Right Offering), at the allocation rate of 1 existing ordinary share to 1 newly issued ordinary shares (if there are fractional shares as a result from the calculation, such fractions shall be discarded). The offering price for the newly issued ordinary shares is set at 0.30 Baht per share.

In addition, since the Company has accumulated losses shown in the Statement of Financial Position (separate financial statements) for the fiscal year 2025 as at 31 December 2025 which audited by a certified public accountant of the Company, the Company may determine the offering price of newly issued ordinary shares lower than the par value of the Company. The offering price of the newly issued ordinary shares of the Company must not lower than 0.01 Baht per share. The Company shall comply with Section 52 of Public Limited Company Act B.E. 2535 (Section 52 states that a public company which is at a loss but has been in operation for more than 1 year may offer sale of shares with the value being lower than as registered, subject to approval of shareholders meeting and such discount rate being clearly specified).

This issuance and offering of newly issued ordinary shares to existing shareholders of the Company, in this instance, will be an offering of ordinary shares in proportion to the shareholding. Furthermore, the existing shareholders have the right to oversubscribe for newly issued ordinary shares in excess of their rights (Oversubscription). However, shareholders who subscribe for shares in excess of their rights will only be allocated such excess shares if there are remaining shares after the allocation to all shareholders who have fully subscribed to their entitled shares.

However, in the event that there are newly issued ordinary shares remaining from the allocation to existing shareholders in the first round, the Company will allocate the remaining newly issued ordinary shares to existing shareholders who wish to oversubscribe for the newly issued ordinary shares in excess of their own proportion of shareholding, at the same offering price of shares allocated in accordance to their rights. In such allocation of newly issued ordinary shares, the Company will allocate the remaining shares until there are no more newly issued ordinary shares left from the allocation or until no shareholder wishes to subscribe for such newly issued ordinary shares or is unable to allocate because it is a fractional share, details are as follows:

- (1) In the case that the remaining newly issued ordinary shares after the allocation to the existing shareholders in the first round is more than

or equal to the number of newly issued ordinary shares that the existing shareholders oversubscribe, the Company will allocate such remaining shares to all existing shareholders who have oversubscribed and fully paid for the shares according to the amount of intention shown in oversubscription.

- (2) In the case that the remaining newly issued ordinary shares after the allocation to the existing shareholders in the first round is less than the number of newly issued ordinary shares that the existing shareholders oversubscribe, the Company will allocate the remaining newly issued ordinary shares as follows:
  - (a) Allocate the remaining newly issued ordinary shares in proportion to the existing shareholding of each shareholder who oversubscribes, by multiplying the existing shareholding proportion of each oversubscribed shareholder by the number of remaining newly issued ordinary shares. This is equal to the number of shares that each oversubscribed shareholder is entitled to be allocated (if there are fractional shares as a result from the calculation, such fractions shall be discarded). However, the number of newly issued ordinary shares to be allocated will not exceed the number of newly issued ordinary shares that each shareholder has subscribed and paid for in full.
  - (b) In the event that there are still newly issued ordinary shares left after the allocation in accordance with (2)(a) above, the Company will allocate it to each shareholder who has oversubscribed that have not been fully allocated, according to the amount oversubscribed in accordance with the method in (2)(a) above until there are no remaining shares to be allocated. However, the number of newly issued ordinary shares to be allocated will not exceed the number of newly issued ordinary shares that each shareholder has subscribed and paid for in full.

In this regard, the allocation of newly issued ordinary shares to the aforementioned shareholders under any circumstances must not cause shareholders who subscribed to hold the Company's shares in a manner that is within the scope of making a tender offer for all of the Company's securities (Tender Offer) according to the Notification of the Capital Market Supervisory Board No. TorJor. 12/2554 Re: Rules, Conditions, and Procedures for the Acquisition of Securities for Business Takeovers (and its amendments) or violate the foreign shareholding restrictions as specified in the Company's Articles of

Association. Presently, foreigners are allowed to hold shares in the Company not more than 49 percent of the total number of issued shares of the Company.

In the event that there remain any unsubscribed newly issued ordinary shares after the initial allocation to the existing shareholders in proportion to their shareholding, the Company may consider setting a new subscription period to offer such remaining shares to the existing shareholders in proportion to their shareholding in subsequent offerings (whether once or several times). In any case, no existing shareholder shall be entitled to subscribe for shares in excess of their entitlement. Alternatively, the Company may propose to the shareholders' meeting to consider and approve a reduction of the Company's registered capital by cancelling the remaining unsubscribed newly issued ordinary shares.

In this regard, the Company determined the date for determining the names of shareholders entitled to the allocation of the rights offering shares in a single occasion for all rights offerings (issued pursuant to the resolution of the Annual General Meeting of Shareholders for the year 2026) in every occasion which shall be 1 April 2026 and the subscription period for the newly issued ordinary shares of the Company shall be 25-29 May 2026 (total 5 business days). However, the granting of such rights by the Company remains uncertain as it is subject to approval by the Annual General Meeting of Shareholders for the year 2026.

Including, the Board of Directors' meeting approved to proposed to the Annual General Meeting of Shareholders for the year 2026 to consider and approve the authorization to the Board of Directors and/or the authorized directors and/or Chief Executive Officer and/or Chief Operating Officer or any person assigned by the Board of Directors or the authorized directors or Chief Executive Officer or Chief Operating Officer to consider and determine the conditions, determine offering price, and determine details of any actions relevant to the allocation of the newly issued ordinary share, such as, the determining the date for subscription and payment of capital increase shares, including to change or add details in the allocation, and to determine other details related to the allocation of such newly issued ordinary shares as deemed appropriate for the utmost benefit of the Company, which shall not be contrary or inconsistent with the law and/or rules or regulations related to the Securities and Exchange Commission, SET, and/or other relevant agencies. Such authorizations include but is not limited to the following:

- (a) Determination or amendment of conditions and details regarding the allocation of the newly issued ordinary shares, which includes but is

not limited to, the offering period, subscription, share payment, offering method, offering ratio, offering price, to determine and/or amend the date for determining the names of shareholders entitled to subscribe for the newly issued ordinary shares to be offered to existing shareholders in proportion to their shareholding (Right Offering) (Record Date), including the subscription and payment dates for such newly issued ordinary shares, as well as, any conditions and details relevant to the allocation and offering of newly issued ordinary shares;

- (b) Signing the application, notice, and other instrument or relevant documents concerning the capital increase and the allocation of newly issued ordinary shares of the Company, including the certification of relevant documents, in conjunction with communication and/or receiving the documents from the officer or agent of the relevant authority along with listing the newly issued ordinary share of the Company as listed securities on the SET at that time.
- (c) Proceed with any other necessary, relevant, and/or related actions concerning the capital increase and allocation of newly issued ordinary shares of the Company in compliance with applicable laws and/or relevant regulations.

The details are provided in the Capital Increase Report Form (F53-4) (**Attachment 12**) and the Information Memorandum regarding the Issuance and Offering of Newly Issued Ordinary Shares to Existing Shareholders in Proportion to their Shareholding (Right Offering) (**Attachment 13**).

Opinion of the Board of Directors :

The Board of Directors has considered and resolved to propose to the Annual General Meeting of Shareholders for the year 2026 to consider and approve the allocation of newly issued ordinary shares at the amount not exceeding 250,000,000 shares, with a par value of 0.50 Baht per share, whether once or several times, to offer to the existing shareholders in proportion to their shareholding (Right Offering), at the allocation rate of 1 existing ordinary share to 1 newly issued ordinary shares (if there are fractional shares as a result from the calculation, such fractions shall be discarded). The offering price for the newly issued ordinary shares is set at 0.30 Baht per share, including the relevant authorization, in all respects as proposed.

Voting Requirement : This agenda item requires approval by a vote of not less than three-fourths (3/4) of the total votes of the shareholders present at the meeting and entitled to vote.

#### **Agenda Item 9: Acknowledge the Company's business plan for the year 2026**

Facts and Rationale : The Company has prepared its operating plan for the year 2026 as a framework for business operations, focusing on restoring operating performance, enhancing competitiveness, and achieving sustainable long-term growth. Therefore, it is deemed appropriate to propose that the shareholders' meeting acknowledge the plan.

Opinion of the Board of Directors : The Board has considered and deems it appropriate to propose to the Annual General Meeting of Shareholders to acknowledge the Company's operating plan for the year 2026 as presented.

Voting Requirement : This agenda item is for acknowledgment; therefore, no voting is required.

#### **Agenda Item 10: To consider other matters (if any)**

Opinion of the Board of Directors : The Board of Directors deems it appropriate to provide shareholders with the opportunity to propose other matters, apart from those specified in the agenda, for consideration at the meeting. Any such proposals must comply with the criteria and procedures prescribed by law.

The Company has fixed Wednesday, April 1, 2026, as the Record Date to determine the names of shareholders entitled to attend the Annual General Meeting of Shareholders for the year 2026. The Company has also published the invitation notice and relevant meeting materials on its website at <https://viserve.co.th/> under "Investor Information" > "Publications and Downloads" > "Annual General Meeting of Shareholders for the year 2026" since March 31, 2026. Accordingly, the Company cordially invites shareholders to attend the Annual General Meeting of Shareholders for the year 2026, to be held on Monday, April 27, 2026, at 10:30 a.m., exclusively via electronic media (E-AGM), in accordance with the Emergency Decree on Electronic Meetings B.E. 2563 (2020). Shareholder registration will be available from 9:00 a.m. onwards.

To safeguard the rights and benefits of shareholders who are unable to attend the meeting in person and wish to appoint a proxy, please complete and sign one of the proxy forms enclosed with this invitation. Details are provided in **Attachment 8**. For foreign shareholders appointing a custodian in Thailand as their share depository and caretaker, please use Proxy Form C. Alternatively, shareholders may appoint Ms. Tanyapohn Trakanvichit or Mr. Egasith Somboon, both Independent Directors of the Company, as their

proxy to attend and vote on their behalf, as detailed in the attached documents. Details are provided in **Attachment 9**. Shareholders are also required to submit supporting evidence of their eligibility to attend the meeting, as specified in the accompanying documents. Details are provided in **Attachment 4**. If a shareholder wishes to attend the meeting in person, please complete the enclosed Attendance Confirmation Form together with the required evidence of eligibility, as detailed in the attached documents. Details are provided in **Attachment 5**. Details are provided in **Attachment 4**.

Completed proxy forms and attendance confirmation forms, together with the required supporting documents, may be submitted via electronic means (E-AGM) to [Haifa.b@viserve.co.th](mailto:Haifa.b@viserve.co.th), or sent by post to the following address: Company Secretary Viserve Enterprise Public Company Limited True Tower 2, Building 1, 14-15th Floor 1252 Pattanakarn Road, Suan Luang Subdistrict, Suan Luang District, Bangkok 10250. For the Company's convenience in verifying documents, shareholders are kindly requested to submit the completed forms and supporting documents no later than **April 20, 2026**.

Please be informed accordingly and kindly attend the Annual General Meeting of Shareholders for the year 2026 on the date and time specified above.

Respectfully yours,

A handwritten signature in black ink, appearing to read 'Nattavee A.'.

( Ms. Nattavee Achariyasombat )

Directors

Viserve Enterprise Public Company Limited