Viserve Enterprise Public Company Limited
1252 True Tower 2, Building 1, 14th-15th Floors,
Pattanakarn Road, Suan Luang Subdistrict,
Suan Luang District, Bangkok 10250
Tel. (662) 765-3999 https://www.viserve.co.th/

SC-VS012/2025

Date: August 29, 2025

Subject: Invitation to the Extraordinary General Meeting of Shareholders No. 1/2025

To: The Shareholders of Viserve Enterprise Public Company Limited

Attachments:
1) Copy of the Minutes of the 2025 Annual General Meeting of Shareholders
2) Profile of the newly appointed director replacing the resigned director (with a remaining term of less than two months)
3) Documents and evidence of shareholding or proxy documents required for verification prior to attending the meeting
4) Registration form for attending the Extraordinary General Meeting via electronic media (E-EGM)
5) Guidelines for attending the Extraordinary General Meeting No. 1/2025 via electronic media (E-EGM)
6) Relevant Articles of Association of the Company concerning shareholders' meetings
7) Proxy Forms A, B, and C
8) Information on Independent Directors for proxy appointments
9) Flowchart of the E-EGM participation process
10) Operating Manual for the Electronic Shareholders' Meeting (E-EGM) Platform

The Board of Directors of Viserve Enterprise Public Company Limited (the "Company") has resolved to convene the Extraordinary General Meeting of Shareholders No. 1/2025 on Tuesday, September 30, 2025, at 10:00 a.m., to be held exclusively via electronic media (E-EGM) in accordance with the Emergency Decree on Electronic Meetings B.E. 2563 (2020). The agenda of the meeting is as follows:

Agenda Item 1: To consider and certify the Minutes of the 2025 Annual General Meeting of Shareholders (held on Wednesday, April 23, 2025)

<u>Facts and Rationale:</u> The Company convened the 2025 Annual General Meeting of Shareholders on Wednesday, April 23, 2025, during which the shareholders resolved to approve matters in compliance with

applicable laws. The minutes of such meeting must now be presented for certification at the Extraordinary General Meeting of Shareholders No. 1/2025.

Board of Directors' Opinion: The minutes of the 2025 Annual General Meeting of Shareholders were duly and accurately recorded. The Board, therefore, recommends that the Extraordinary General Meeting of Shareholders No. 1/2025 consider and certify the minutes of the 2025 Annual General Meeting of Shareholders held on Wednesday, April 23, 2025. The details are provided in Attachment 1.

Voting Requirement: This agenda item requires approval by a majority of the votes of the shareholders present at the meeting and entitled to vote.

Agenda Item 2: To consider and approve the appointment of a new director to replace the vacant directorship

Facts and Rationale: Pursuant to the Public Limited Companies Act B.E. 2535 (1992), Chapter 6 Board of Directors, Section 75, subject to Section 83, and Article 22 of the Company's Articles of Association, it is prescribed that in the case where a directorship becomes vacant for reasons other than retirement by rotation, the Board of Directors shall elect a qualified person under the Public Limited Companies Act and the Securities and Exchange Act to fill such vacancy at the next Board meeting, unless the remaining term of the resigning director is less than two months. In such case, the replacement director shall hold office only for the remaining term of the resigning director. On April 21, 2025, Mr. Wipart Apipalakuldumrong resigned from his position as Director and Independent Director of the Company. His directorship term was due to expire on April 23, 2025, resulting in a vacancy on the Board. Since the remaining term of his directorship was less than two months, the Board was not authorized to appoint a replacement. Therefore, the appointment must be proposed to the Extraordinary General Meeting of Shareholders No. 1/2025 for consideration and approval.

Board of Directors' Opinion : The Board of Directors (excluding the interested director in this matter) has considered and agreed that, in order to ensure continuity and efficiency of the Company's operations, and to comply with Section 75 of the Public Limited Companies Act B.E. 2535 and Article 22 of the Company's Articles of Association, it is appropriate to appoint a qualified person without any prohibited characteristics under the Public Limited Companies Act and the Securities and Exchange Act to fill the vacant position.

Therefore, the Board of Directors recommends that the Extraordinary General Meeting of Shareholders No. 1/2025 approve the appointment of Mr. Chinphan Saengphakyothin as a Director and Independent Director of the Company. Details of his profile are provided in Attachment No. 2 and have also been published on the Company's website.

Voting Requirement : This agenda item requires approval by a majority of the votes of the shareholders present at the meeting and entitled to vote.

Agenda Item 3 : To consider other matters (if any)

Board of Directors' Opinion : The Board of Directors deems it appropriate to provide shareholders with the opportunity to propose other matters, apart from those specified in the agenda, for consideration at the meeting. Any such proposals must comply with the criteria and procedures prescribed by law.

The Company has fixed Monday, August 25, 2025, as the Record Date to determine the names of shareholders entitled to attend the Extraordinary General Meeting of Shareholders No. 1/2025. The Company has also published the invitation notice and relevant meeting materials on its website at https://viserve.co.th/ under "Investor Information" > "Publications and Downloads" > "Extraordinary General Meeting of Shareholders No. 1/2025" since September 1, 2025. Accordingly, the Company cordially invites shareholders to attend the Extraordinary General Meeting of Shareholders No. 1/2025, to be held on Tuesday, September 30, 2025, at 10:00 a.m., exclusively via electronic media (E-EGM), in accordance with the Emergency Decree on Electronic Meetings B.E. 2563 (2020). Shareholder registration will be available from 9:00 a.m. onwards.

To safeguard the rights and benefits of shareholders who are unable to attend the meeting in person and wish to appoint a proxy, please complete and sign one of the proxy forms enclosed with this invitation. Details are provided in Attachment 7. For foreign shareholders appointing a custodian in Thailand as their share depository and caretaker, please use Proxy Form C.

Alternatively, shareholders may appoint Mr. Siriroj Rojvoraporn or Ms. Tanyapohn Trakanvichit, both Independent Directors of the Company, as their proxy to attend and vote on their behalf, as detailed in the attached documents. Details are provided in Attachment 8. Shareholders are also required to submit supporting evidence of their eligibility to attend the meeting, as specified in the accompanying documents.

Details are provided in Attachment 3 . If a shareholder wishes to attend the meeting in person, please complete the enclosed Attendance Confirmation Form together Details are provided in Attachment 4. with the required evidence of eligibility, as detailed in the attached documents. Details are provided in Attachment 3.

Completed proxy forms and attendance confirmation forms, together with the required supporting documents, may be submitted via electronic means (E-EGM) to **Haifa.b@viserve.co.th,** or sent by post to the following address**: Company Secretary** Viserve Enterprise Public Company LimitedTrue Tower 2, Building 1, 14–15th Floor1252 Pattanakarn Road, Suan Luang Subdistrict,Suan Luang District, Bangkok 10250. For the Company's convenience in verifying documents, shareholders are kindly requested to submit the completed forms and supporting documents no later than **September 23, 2025**.

Please be informed accordingly and kindly attend the Extraordinary General Meeting of Shareholders No. 1/2025 on the date and time specified above.

Respectfully yours,

(Ms. Chayanee Sangthongwiset)
Vice Chairman of the Board of Directors
Viserve Enterprise Public Company Limited